

**JG ROSS(BAKERS)LTD**  
**APPLICATION FOR EMPLOYMENT**

**Please return completed form to**

Human Resources: JG Ross (Bakers) Ltd, Highclere Business Park, Highclere Way, Inverurie, AB51 5QW

[www.jg-ross.co.uk](http://www.jg-ross.co.uk)

<b>Position Applied For:</b>					
<b>Working Patterns:</b>	Full-Time	Full-Time	Part-Time	Temporary	Student
Please indicate ideally the hours you would like/are able to work	Days	Nights	am / pm		
	[ ]	[ ]	[ ]	[ ]	[ ]

Earliest suitable start time:	Minimum hours per week:
Latest suitable finish time:	Maximum hours per week:

**PERSONAL DETAILS**

<b>Surname:</b>	<b>Title (Mr, Mrs, , Miss etc):</b>
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**Forename:.**

**Address:**

**Postcode:**

**Home Telephone Number:**

**Email:**

**Nationality:**

**National Insurance Number:**

Do you have any holiday commitments?  
If yes, please give details

Do you know anyone that works for JG Ross (Bakers) Ltd?

If under 25 years of age, please provide your date of birth:

**YOUR EDUCATION, TECHNICAL AND PROFESSIONAL QUALIFICATIONS**

Date From	Date To	Name of School/College/Institute or Professional Body	Examinations Taken and Results

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**WORK EXPERIENCE**

Please list the jobs that you have held, including part-time and unpaid work, starting with your **current or most recent employer**. If there are any gaps in your employment history over the last five years, please indicate the dates and reasons. (Continue on a separate sheet if necessary).

<b>Dates From/To</b>	<b>Full Company Name/Address</b>	<b>Job Title and Brief Outline of Duties</b>	<b>Reasons for Leaving</b> Please indicate why you left (or wish to leave) this position

May we contact your present employer for a reference? Yes [  ] No [  ] Please specify

your wage upon leaving your last position: £ \_\_\_\_\_

If applicable, how much notice are you required to give? \_\_\_\_\_

**OTHER INFORMATION**

Please complete the following

Do you hold a driving licence?	Yes [ <input type="checkbox"/> ]	No [ <input type="checkbox"/> ]
Do you own a car?	Yes [ <input type="checkbox"/> ]	No [ <input type="checkbox"/> ]
Do you have any Endorsements? If yes, please specify	Yes [ <input type="checkbox"/> ]	No [ <input type="checkbox"/> ]
<b>Driver applicants only for Company and/or own vehicles</b>		
Your driving licence number:		
Have you had any accidents in the last 5 years?	Yes [ <input type="checkbox"/> ]	No [ <input type="checkbox"/> ]
Have you been refused vehicle insurance in the last 5 years?	Yes [ <input type="checkbox"/> ]	No [ <input type="checkbox"/> ]
If yes to any of the above, please specify:		
Do you have any other relevant training certificates e.g. First Aid, Elementary Food Hygiene etc?		

### HOBBIES AND INTERESTS

Please give details of any hobbies/interests you have

### CRIMINAL RECORDS

Do you have any criminal record or case pending?

Yes [  ]      No [  ]

If yes, please give details:

### HEAVY LIFTING

Do you have any health conditions which may prevent you from lifting weights of up to 25kg?

Yes [  ]      No [  ]

If yes, please give details:

### IF YOU ARE APPLYING FOR A FOOD HANDLING POSITION PLEASE COMPLETE THIS SECTION

Please tick the boxes if any of the following currently apply to you: -

Skin Allergies and Conditions	
Typhoid/Paratyphoid	
Persistent Cough	
Recurring Boils or Septic Fingers	
Hepatitis	
Diarrhoea or Sickness lasting more than 3 days	
Asthma	

WORK PERMIT	
Do you have a current valid work permit?	Yes [    ]                      No [    ]
If yes, please state your work permit number: -	_____
Do you require a work permit in the UK?	Yes [    ]                      No [    ]

SUPPORTING EVIDENCE
Please detail any additional information you wish in support of your application including your suitability for the post, your main achievements to date and any knowledge, skills and experience that you feel are relevant to the post applied for. What aspects of the job you are applying for do you think you will enjoy the most?

Are there any adjustments that may be required to be made should you be invited for an interview? If so, please state below:

REFERENCES			
Please indicate <b>TWO WORK REFERENCES</b> who might be able to tell us more about you, these should normally be your current or last employer. If you have no work experience, a Guidance Teacher or equivalent would be useful. References will not be taken up before interview. Any job offer made is subject to satisfactory references.			
<b>Referee Name</b>		<b>Referee Name</b>	
<b>Position</b>		<b>Position</b>	
<b>Company</b>		<b>Company</b>	



